



PLAY Taiwan Music & Food Fest Application Form

Art, Creative and Culture Booth

- Event Date: June 21 - 23, 2024 (FRI - SUN)
 Location: Mel Lastman Square, North York ([5100 Yonge St. North York, ON M2N 5V7](https://www.toronto.ca/locations/mel-lastman-square))
- Event Time: June 21, 2024 (FRI) 5:00 pm - 9:30 pm
 June 22, 2024 (SAT) 2:00 pm - 9:30 pm
 June 23, 2024 (SUN) 2:00 pm - 9:30 pm
 (All Vendors must stop sale at June 23, 2024 9:30pm)
- Setup Time: June 21, 2024 (FRI) 12:00 pm - 4:00pm
 (Truck unloading time will be assigned by the organizer, and vendor must unload within the assigned time)
- Booth Removal: June 23, 2024 (SUN) 10:00 - midnight

PLAY! Taiwan Music and Food Fest ("PLAYFEST") is the first music-focused festival in Toronto that featuring trending musicians from Taiwan, local bands, and jazz performance. All the performances are free-entry. We expect over 80,000 visitors in this weekend.

Standard Package

Package	Booth Option	Electricity	Rate (+HST)
A	10' x 10' booth provided by PLAYFEST	Basic lighting	C\$1,500
B	Vendor bring its own 10' x 10' booth. Note: You must bring at least 2 of 10 kg weigh to fix the booth in order to enrol to this package		C\$1,000

Non-profit Packages (Subject to approval and availability)

Package	Booth Option	Electricity	Rate (+HST)
C	10' x 10' booth provided by PLAYFEST	Basic lighting	C\$1,200
D	Vendor bring its own 10' x 10' booth. Note: You must bring at least 2 of 10 kg weigh to fix the booth in order to enrol to this package		C\$700

All payments are non-refundable.

Due to the limited number of spots, the PLAYFEST committee will confirm your spot before you pay,

So,

****PLEASE DO NOT PAY UNTIL WE ASK YOU TO. WE WILL GIVE YOU THE INSTRUCTIONS****

Amounts can be paid via e-transfer to taiwanfilmfestival.to@gmail.com

(Please add vendor name & description in the memo for e-transfers)

Or by cheque to the *Taiwan Film Festival in Toronto*, **if you choose to pay by cheque, you must submit your cheque together with the application.**

IMPORTANT NOTE BEFORE YOU MAKE YOUR APPLICATION:

- Maximum of 2 Booths can be applied under one business/organization/applicant, unless special approval is granted by the PLAYFEST committee.
- Non-profit organizations can apply for Non-profit packages (C or D). However, non-profit package has limited number of availability. An applicant choosing the non-profit package will need to submit government documents to prove its active and in-good-standing non-profit status. The booth is subject to final approval from the PLAYFEST committee. Each non-profit can only get one booth.
- All vendors must be on site for all days of the rented dates during the festival. If the vendor is not on-site during the setup time, the rented date and time, and the clean up time, the PLAYFEST reserves the right to remove/relocate/substitute the vendor's assigned booth.
- Availability and placement of booths will be reviewed and chosen by the PLAYFEST Committee
- For Food and Drinks Booths, A Valid Food Handler Certificate is needed for anyone handling food at the festival.
- All menu & price items **MUST** be submitted to the PLAYFEST at least 3 days before the first day of the event, the approved menu and price cannot be changed without further approval.
- PLAYFEST may place your booth according to festival themes and location standards depending on the booth merchandise, theme, type of business.
- PLAYFEST Do Not Accept Any Cash Payment. Please **DO NOT** pay cash to anyone.
- After we confirm you that your requested booth available, you will need to submit full payment via e-transfer within 24 hours. If you have submitted a cheque with the application, we will bank in the cheque. If you fail to pay within 24 hours of our payment notification, or your cheque is bounced, we will release the booth to another applicant.
- Please note that, all vendors are required to pay a Cleaning Deposit of C\$500 per booth. The deposit will be fully returned to the vendor after the vendor has clean up everything to a "swept clean" standard and take away all the wastes after the whole event.



Please fill out the form below and submit by scanning / or by photo to music@playfest.ca or mail to:

Taiwan Film Festival in Toronto at 7040 Warden Ave., Markham, ON L3R 5Y3

Name of Company / Organization	
Name in Traditional Chinese (if any)	
Business Address	
BN#	
Name of Contact Person	
Title	
Email	
Phone#	
How many Food / Drink Booths?	<input type="checkbox"/> Package A x _____ \$1,500 each <input type="checkbox"/> Package B x _____ \$1,000 each <input type="checkbox"/> Package C x 1 \$1,200 <input type="checkbox"/> Package D x 1 \$700
Cleaning Deposit	\$500 / booth
Add 1 page of ad and coupon	<input type="checkbox"/> \$100 (You must provide a coupon that worth \$3)
Total	\$
You want to pay by?	<input type="checkbox"/> E-transfer <input type="checkbox"/> Cheque
<p>If you opt to pay by cheque, please attach a cheque with FULL AMOUNT. If you opt to pay by e-transfer, please wait for our instruction.</p>	
Describe your products* Please be very specific and as detail as possible. E.g. My booth will do instant photography and will charge \$15 per 3 photos	
*Note, you can only sell the product(s) described above.	

Rental Contract

1. Hours of Operation.
 - 1.1. Vendor must straightly follow the date and time regarding setup and stop-selling listed on the application form.
 - 1.2. Due to limited of parking space, Vendor must arrive within the time slot assigned for unload from the truck and setup. If you are late, you unload and setup time will be re-arranged to the end of the setup session.
2. Electricity.
 - 2.1. Basic lighting will be provided with no extra charge. Vendor may ONLY use the event and venue's power supply to charge your phone or electronic devices, power your POS.
 - 2.2. For safety, vendor MUST NOT use the venue electricity to power any cooking device.
3. Neatness
 - 3.1. Vendor will keep their items within a reasonable distance from their booth(s).
 - 3.2. Vendor's display items shall not obstruct foot traffic.
4. Damages.
 - 4.1. Vendor shall be responsible for any damages they cause to Mel Lastman Square or PLAYFEST's property, including any rented equipment from the venue and the organizer.
 - 4.2. Vendor must report the damage to the floor manager immediately.
5. Garbage
 - 5.1. Garbage is to be disposed of in the designated bin located on site.
 - 5.2. Please put all your garbage in garbage bags and sealed securely before dumping.
6. Noise and pollution
 - 6.1. Vendors are not to use equipment that makes excessive noise or air pollution.
 - 6.2. Helium balloons are NOT permitted to be sold, distributed or displayed on Mel Lastman Square.
 - 6.3. No bottled water or bottle juice is permitted to be sold on Mel Lastman Square.
7. Security
 - 7.1. There will be security patrols provided overnight. However, vendors are responsible for the security of their own equipment and booths at all times, including overnight.
 - 7.2. Vendor should not leave any valuables unattended, and should be responsible for their own belongings.
8. Alcohol

No alcohol is permitted to be sold on Mel Lastman Square grounds.
9. PLAYFEST Staff and Enforcement
 - 9.1. Festival staff wearing PLAYFEST badge will be available to answer questions and assist you during the festival.

- 9.2. Staff will also be ensuring that the festival rules are being followed by everyone.
- 9.3. Any vendor found to be non-compliant with one or more of the above rules, their booth will be shut down by festival floor manager and/or Mel Lastman square staff. No refunds or compensation will be granted. If necessary, a City of Toronto by-law officer will be called.
- 9.4. There will be a \$1,000 Fine for dumping Food and Cooking Oil waste on the ground of Mel Lastman Square.

This agreement has been made on _____(date)

Between

Company Name: _____(Hereafter referred to as “The Vendor”)

AND

Taiwan Film Festival in Toronto, the organizer of PLAYFEST,

Whereas the vendor has completely read and understood the terms and guidelines in this application set out by the PLAYFEST committee and Mel Lastman Square PLAYFEST 2024.

By signing this agreement, the vendor has read and understood the vendor rules and regulations listed Above.

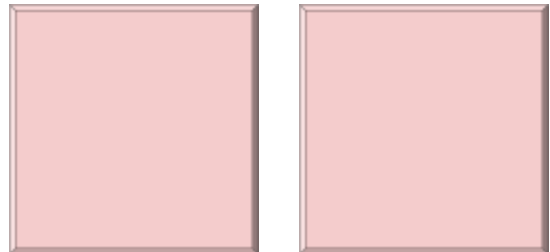
Vendor Representative

Date: _____

PLAYFEST has confirmed the Vendor will get the booth:

PLAYFEST Representative

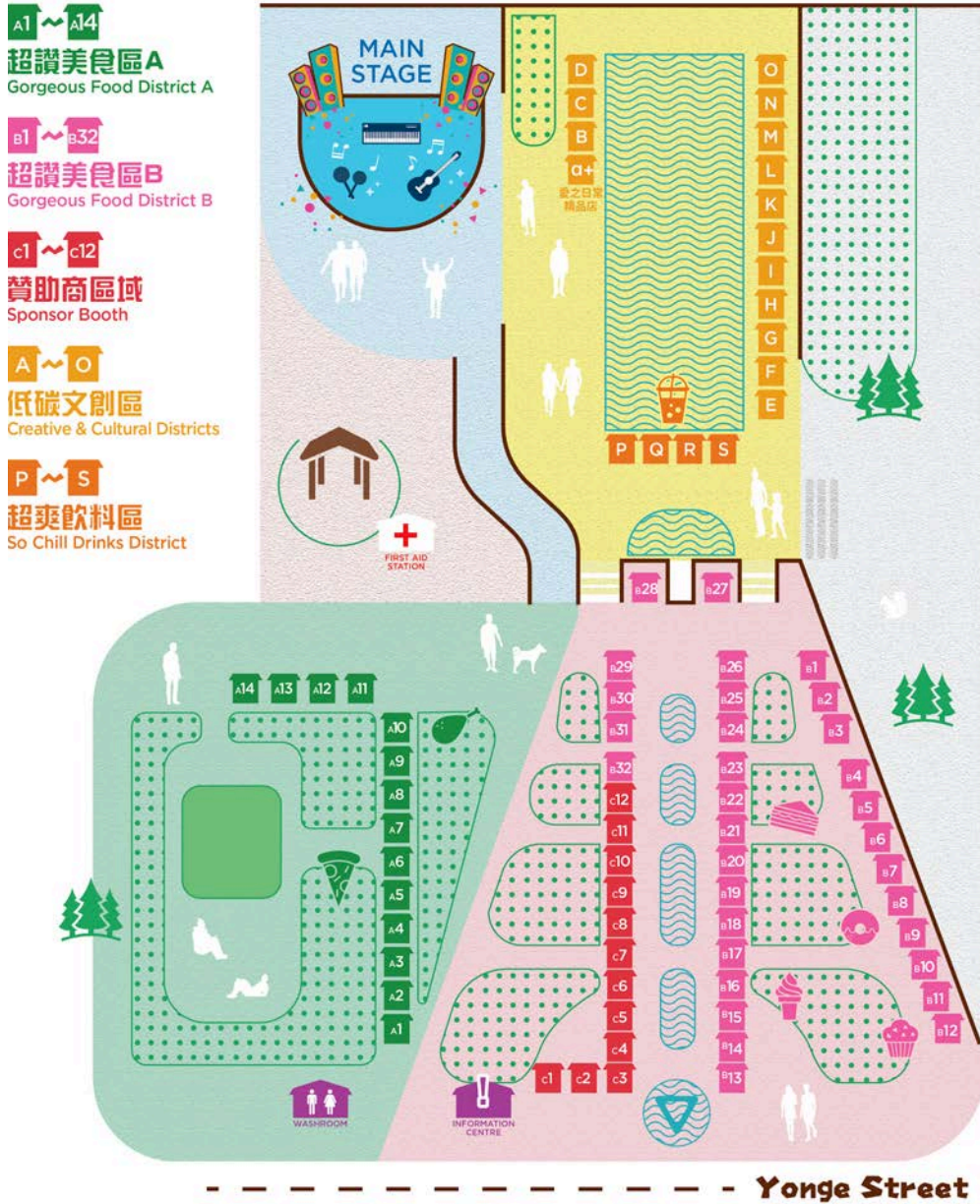
Date: _____



Map refers to the next page

PLAYFEST Representative please circle the booth(s) on the map

Mel Lastman Square



PLAYFEST Representative _____

Date: _____

(中文翻譯版, 一切以英文為準)

活動日期: 2024年6月21日至23日(星期五至星期日)

地點: Mel Lastman Square, North York (5100 Yonge St. North York, ON M2N 5V7)

活動時間:

2024年6月21日(星期五) 下午5:00 - 晚上9:30

2024年6月22日(星期六) 下午2:00 - 晚上9:30

2024年6月23日(星期日) 下午2:00 - 晚上9:30

(所有攤位於2024年6月23日晚上9:30停止售賣)

設置時間: 2024年6月21日(星期五) 上午12:00 - 下午4:00

(卸貨時間將由主辦方分配, 攤位必須在指定時間內卸貨)

攤位撤離: 2024年6月23日(星期日) 上午10:00 - 午夜

大玩音樂美食祭("PLAYFEST")是多倫多的第一個以音樂為主題的節日, 包括來自台灣的頂尖音樂家、本地樂隊和爵士表演。所有表演均免費入場。我們預計在這個週末將有超過80,000名遊客。

基本套餐

套餐	攤位選擇	電力	價格 (加 HST)
A	PLAYFEST 10' x 10' 的一個帳篷	基本照明	C\$1,500
B	攤販需自備10英尺 x 10英尺的帳篷。 備註: 您必須攜帶至少2個10公斤的重物來固定帳篷, 以參加此套餐。		C\$1,000

非牟利機構 套餐 (申請需被大會認可及取決於有否空間)

套餐	攤位選擇	電力	價格 (加 HST)
C	PLAYFEST 10' x 10' 的一個帳篷	基本照明	C\$1,200
D	攤販需自備10英尺 x 10英尺的帳篷。 備註: 您必須攜帶至少2個10公斤的重物來固定帳篷, 以參加此套餐。		C\$700

所有支付款項恕不退還。

由於攤位數量有限, PLAYFEST委員會將在您支付前確認您的攤位申請, 所以,

請在我們要求您支付前不要支付。我們將提供給您相關的指示

款項可通過電子轉帳支付至 taiwanfilmfestival.to@gmail.com

(請在電子轉帳的附言中加上攤販名稱和描述)

或者支票支付至 Taiwan Film Festival in Toronto, 如果您選擇支付支票, 您必須將支票與申請一同提交。

在您提交申請之前, 請注意以下重要事項:

- 一個企業/組織/申請者最多可申請兩個攤位, 除非PLAYFEST委員會特別批准。
- 所有攤販必須在節日租用日期的所有日期到場參展。如果攤販在設置時間、租用日期和時間以及清理時間內未現場, PLAYFEST保留移除/重新安置/替換攤位的權利。
- 攤位的可用性和位置將由PLAYFEST委員會審查和選擇。
- 對於食品和飲料攤位, 任何在節日上處理食物的人都需要有效的食品處理證書。
- 所有菜單和價格項目必須在活動第一天之前至少3天提交給PLAYFEST, 經批准的菜單和價格不得在未經進一步批准的情況下更改。
- PLAYFEST可能根據節日主題、攤位商品、主題和業務類型的位置標準來安排您的攤位位置。
- PLAYFEST不接受任何現金支付。請勿向任何人支付現金。
- 在我們確認您所要求的攤位可用後, 您將需要在24小時內通過電子轉帳支付全額款項。如果您已經在申請時提交了支票, 我們將入帳支票。如果您在我們的付款通知後未能在24小時內支付款項, 或者您的支票被退票, 我們將將攤位釋放給其他申請者。
- 請注意, 所有攤販都需要支付每個攤位的清潔押金, 押金為500加元。在整個活動結束後, 如果攤販將所有物品清理到“掃帚乾淨”的標準並清理所有廢物, 則押金將全額退還給攤販。

租賃合約

1. 營業時間
 - 1.1. 攤販必須嚴格遵守申請表上列出的設置和停止售賣的日期和時間。
 - 1.2. 由於停車位有限，攤販必須在分配的時間段內到達，進行貨車卸貨和設置。如果您遲到，您的卸貨和設置時間將被重新安排到最後。
2. 電力
 - 2.1. 基本照明將免費提供。攤販僅可使用活動和場地的電源來充電手機或電子設備，供電予POS等。
 - 2.2. 為了安全起見，攤販不得使用場地電力來供電任何烹飪設備。
3. 整潔
 - 3.1. 攤販將保持其物品在合理距離內離其攤位。
 - 3.2. 攤販的展示物品不得阻礙行人通行。
4. 損壞
 - 4.1. 攤販應對其造成的任何損壞負責，包括對Mel Lastman Square或PLAYFEST的財產以及從場地和組織者租用的任何設備造成的損壞。
 - 4.2. 攤販必須立即向地面經理報告損壞情況。
5. 垃圾
 - 5.1. 垃圾應該放置在指定的垃圾箱中進行處理。
 - 5.2. 請將所有垃圾放入垃圾袋中，密封好後再倒掉。
6. 噪音和污染
 - 6.1. 攤販不得使用製造過多噪音或空氣污染的設備。
 - 6.2. 不允許在Mel Lastman Square出售、分發或展示氦氣球。
 - 6.3. Mel Lastman Square不允許出售瓶裝水或瓶裝果汁。
7. 安全
 - 7.1. 將提供全天候的安全巡邏。然而，攤販始終需負責保護自己的設備和攤位安全，包括在夜間。
 - 7.2. 攤販不應將任何貴重物品無人看管，應對自己的財物負責。
8. 酒精
 - 8.1. Mel Lastman Square場地不允許出售酒精。
9. PLAYFEST工作人員和執法
 - 9.1. 節日工作人員身着PLAYFEST徽章，將在節日期間回答問題並協助您。
 - 9.2. 工作人員還將確保每個人都遵守節日的規則。
 - 9.3. 如果發現任何攤販不符合以上一項或多項規則，他們的攤位將被節日地面經理和/或Mel Lastman Square工作人員關閉。不會退款或補償。如有必要，將召集多倫多市的執法官員。
 - 9.4. Mel Lastman Square地面上倒掉食物和烹飪油廢物將被罰款1000加元。